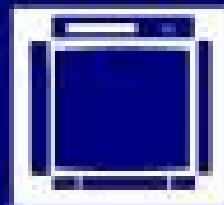
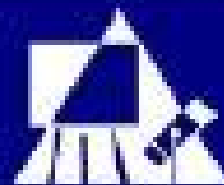

HOW TO RUN SEMINARS

AND WORKSHOPS

PRESENTATION
SKILLS FOR
CONSULTANTS,
TRAINERS, AND
TEACHERS

- Planning the Program
- Selling Your Message
- Captivating Your Audience



Robert L. Jolles

XEROX Corporation's Trainer of Trainers

How to Run Seminars and Workshops: Presentation Skills for Consultants, Trainers, and Teachers

Rob Jolles

accountable for education all company running shoes at Xerox Corporation, Jolles bargains a down-to-earth, instructive examine educating and coaching suggestions which are utilized in any professional, company or company seminar, workshop or education program. Covers quite a lot of issues together with path preparation, wondering methods, pacing for dynamic presentation, utilizing visible aids, retaining interest, giving feedback, assessment and support. good points a variety of anecdotes and tips of the trade.

on the grounds that i'm beginning "Dream event Series" that is teleclass until eventually we will be able to function in-person presentations, i needed to check this book. It explains the best way to begin and be outfitted for presentations, talking and seminars. It additionally gave examples the right way to arrange and run seminars and coaching workshops. how to define trainees and trainers. i used to be capable of finding the highlighted details that used to be wanted and skimmed during the ebook and taking notes for what's vital for my destiny events. the various booklet gave tremendous tales or situations How to Run Seminars and Workshops: Presentation Skills for Consultants, Trainers, and Teachers that I skipped or browsed through. there have been additionally a few issues I thought of to have a winning displays no matter if online, teleseminars, webhosting BTR, webcasts, and shows (in person). This was once a superb resource.

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